Precedence conventions determine the order in which operations are applied in complicated formulae. From first to last, the order is: parentheses, exponents, multiplication/division, addition/subtraction. For example, $3(4+1)^{2}-2$ means "add 4 and 1 , square the result, multiply that by 3 , and subtract 2 ".

There are nine basic rules of algebra, from which every other formula follows. (You should be able to prove everything that comes later from these!) First, for any numbers $a, b$, and $c$, addition satisfies:

1. Associativity: $a+(b+c)=(a+b)+c$.
2. Identity: $a+0=a$.
3. Inverses: $a+-a=0$.
4. Commutativity: $a+b=b+a$.

Next, we have a similar set of rules for multiplication:
5. Associativity: $a(b c)=(a b) c$.
6. Identity: $a 1=a$.
7. Inverses: $a a^{-1}=1$, except when $a=0 ; 0$ does not have an inverse.
8. Commutativity: $a b=b a$.

Finally, we have a single rule that governs the interaction between addition and multiplication:
9. Distributivity: $a(b+c)=a b+a c$.

Where are subtraction and division? Well, $a-b$ is defined as $a+-b$, and $a / b$ is defined as $a b^{-1}$. Notice that, because 0 does not have a multiplicative inverse, it is impossible to divide by 0 ; never, ever do it! From the definition of division follow these rules:

- $a^{-1}=1 / a$,
- $(a / b)(c / d)=a b^{-1} c d^{-1}=(a c) /(b d)$, and
- $(a / b)^{-1}=b / a$.

Fractions are a frequent source of errors. In order to add (or subtract) them, you need a common denominator:

$$
\frac{a}{b}+\frac{c}{d}=\frac{a d}{b d}+\frac{b c}{b d}=\frac{a d+b c}{b d}
$$

You can cancel a factor from the top and bottom of a fraction, but only if it's in every term; for example,

$$
\frac{a b-a c}{a d+a e}=\frac{a(b-c)}{a(d+e)}=\frac{a}{a} \cdot \frac{b-c}{d+e}=\frac{b-c}{d+e} .
$$

Multiplying something by an integer is the same thing as adding it (or its negative) to itself some number of times. For example, $3 a=a+a+a$, and $-3 a=-a+-a+-a$. Similarly, integer powers represent repeated multiplication: $a^{3}=a a a$, and $a^{-3}=a^{-1} a^{-1} a^{-1}$. For any $a, b \neq 0$ and any integers $m, n$,

- $a^{m} a^{n}=a^{m+n}$,
- $\left(a^{m}\right)^{n}=a^{m n}$, and
- $(a b)^{n}=a^{n} b^{n}$.

Roots are the "opposites" of powers. For example, $\sqrt[3]{8}=2$, since $2^{3}=8$. In fact, we use fractional powers to denote roots: $a^{1 / n}$ is the $n$th root, $\sqrt[n]{a}$. Then fractional exponents behave much like integer exponents: $a^{1 / n} b^{1 / n}=(a b)^{1 / n}$, and $\left(a^{1 / n}\right)^{n}=a^{n / n}=a^{1}=a$.

Unfortunately, the similar rule $\left(a^{n}\right)^{1 / n}=a$ is not always true. For example, $\left((-3)^{2}\right)^{1 / 2}=9^{1 / 2}=3$, whereas we'd have liked to get -3 . This problem arises because there is more than one candidate for what the square root should be. By convention, when we write $\sqrt{9}$, we mean the positive square root, 3 , although -3 is an equally good answer. In short, $\left(a^{n}\right)^{1 / n}=a$ for odd $n$, but $\left(a^{n}\right)^{1 / n}=|a|$ for even $n$.

Here are some miscellaneous things to keep in mind:

- For any number $a, a 0=0$. If $a b=0$, then $a=0$ or $b=0$; if $a / b=0$, then $a=0$.
- $(a+b)(c+d)=a c+a d+b c+b d$; for example, $(a+b)^{2}=a^{2}+2 a b+b^{2}$, and $(a-b)(a+b)=a^{2}-b^{2}$.
- $a^{3}+b^{3}=(a+b)\left(a^{2}-a b+b^{2}\right)$, and $a^{3}-b^{3}=(a-b)\left(a^{2}+a b+b^{2}\right)$.
- Given numbers $a, b$, and $c$, the two solutions to the quadratic equation $a x^{2}+b x+c=0$ are

$$
x=\frac{-b \pm \sqrt{b^{2}-4 a c}}{2 a}
$$

- $(a+b)^{2} \neq a^{2}+b^{2}$, and $\sqrt{a+b} \neq \sqrt{a}+\sqrt{b}$.
- $a-(b+c)=a-b-c \neq a-b+c$.

